



Quest-4-Fun (Q4) & Breakfast Club (BC) JK – Gr 6 Terms and Conditions 2026 - 2027

Quest-4-Fun (Q4): JK - Gr. 6

- Q4 is ideal for children who attend Mutchmor, Corpus Christi, Montessori and First Avenue schools.
- Q4 follows the OCDSB (Ottawa Carleton District School Board) and OCSB (Ottawa Catholic School Board) calendars.
- Children who attend schools outside of these boards, online education or are homeschooled are invited to join Q4 with permission from GNAG management. They will be required to arrive independently and check-in with the manager on duty inside. Requests must be made prior to lottery or registration, via email, to GNAG at info@gnag.ca.
- Q4 registrants will be required to pay a **non-refundable *registration fee** of \$300.00 per child at the time of enrollment.
- **If you decide to withdraw from the program, this fee will not be reimbursed. Even if this withdrawal occurs before the start of the scholastic year.**
- The monthly fee for Q4 is \$343.00 for the 2026-2027 scholastic year.

Breakfast Club (BC): JK - Gr. 6

- BC is available for children who attend Mutchmor, Corpus Christi and First Ave. Due to the size of the BC program and the school drop-off time, we are not able to accommodate Montessori children in the program unless they are able to walk to school independently.
- The BC program follows the OCDSB/OCSB calendar.
- BC registrants will be required to pay a **non-refundable *registration fee** of \$75.00 per child at the time of enrollment.
- **If you decide to withdraw from the program this fee will not be reimbursed. Even if this withdrawal occurs before the start of the scholastic year.**
- The monthly fee for BC is \$286.00 for the 2026-2027 school year.

If you are registering for both Q4 and BC, you will pay a \$375 **non-refundable** registration fee per child for the 2026/2027 school year.

*** Registration fees for Q4 and Breakfast Club do not count towards your first month's payment. Your full monthly payment for September will be processed on or around the 15th day of August.**

Payments

- Monthly fees will be charged by the midpoint of the month, prior to the month to which they apply. (ie; October 15 payment applies to November care)
- Upon registration, you will be required to provide a method of payment for the upcoming year. We require **new payment forms every year**.
- There are two options for payment:
 - o **Option one:** By placing a current credit card number on file with us. Please fill out the monthly credit card payment form and submit it to GNAG by May 15, 2026. Please note there is a 5% processing fee on all credit card payments. (Q4 costs \$360.15 / BC costs \$300.30)
 - o **Option two:** Pre-Authorized Debit (PAD) payment. Please fill out the PAD form and submit it to GNAG by May 15, 2026.

Subject to Change

GNAG reserves the right to change the monthly fees for Breakfast Club or Quest 4 Fun with two (2) months written notice to all registrants.



Withdrawal Policy

At GNAG, we understand that your family's needs may change, and that Quest-4-Fun and Breakfast Club may no longer work for your family for a variety of reasons. Should you decide to withdraw from the Q4 or BC program, we require one calendar month's notice (not 30 days) in writing via e-mail to info@gnag.ca. If you are unable to provide one month's notice, your effective withdrawal date will be one calendar month from the date an email is received. (For example: If you withdraw on March 21, your withdrawal date will be April 30). This will allow us enough time to fill your child's spot.

Tax Receipts

You will receive emailed receipts each time a payment is made for Q4 and/or BC from the Amilia registration system. These will automatically be sent to the account under which the initial registration was paid. Please keep these receipts on file for your income taxes. All receipts for the 2026/2027 scholastic year will also be available online via your GNAG Amilia account.

Q4 Penalty fees:

Failure to report your child's absence

Your child's safety is important to GNAG. Should your child be absent from Q4, we must be notified in writing to attendance@gnag.ca no later than 2 PM on the day of absence. We do not always have access to the school's offices to see if your child was absent that day. Relying on the teacher, other siblings, and close friends to communicate an absence are not adequate methods of notification. Please note: No notification of absence is required for Breakfast Club.

Late pick-up fee (after 6:00PM)

Due to tight turn-around times for program changeover, GNAG can no longer be flexible with pick up time. Late pick-ups will be logged and, upon the third instance, a late pick up fee of \$25.00 will be applied. At the discretion of management staff, perpetual lateness may result in your child(ren) being discharged from the program.

Please email info@gnag.ca if you have questions.