



GNAG AGM, 7pm Wednesday September 30th, 2020

➤ **Attendance:**

Elspeth Tory, Brad Sigouin, Mary Tsai, Mary Lovelace, Katie Toogood, Nick Anderson, Lauren Kirk, Jennie Aliman, Jason Irvine, John Muggleton, Clare Davidson Rogers, Dominique Bergevin, Hilary Clauson, Stewart Dudley, Kellylee Evans, Ruth Hartanto, Tanis Hodder, Mary Lovelace, Megan Malloy, Kate McCartney, James Meloche, Dominique Milne, Alison O'Connor, Paul O'Donnell, Clare Pearson, John Richardson, Sheri Segal Glick, Dana Truelove, Mary Tsai, Peter Whitman, Alaina Woolfrey, Alexander Young, Elizabeth Izaguirre

Regrets:

Sarah Wilson, Heather Moncur

➤ **Welcome**

➤ **Review/adopt agenda:**

- Passed (*Dominique Milne / Kate McCartney*)

➤ **Adopt Minutes from last year's AGM:**

- Passed (*Sheri Segal Glick / Dominique Milne*)

➤ **Chairperson's Report (Elspeth Tory) - Year in Review**

○ **First half of the year**

- Our year started with successful children programming, after school activities and great adult programming that is continuing to expand within GNAG
- Adult programming was continuing to expand within GNAG, as well as pottery & art. Different generations of people to c
- Fundraisers highlights
 - Wonder \$11,833
 - Craft Fair \$8k
 - Taste of the Glebe \$31,724
 - Tickets sold out in minutes
 - Focus was on sustainability - only 1 bag of garbage was produced from the entire event.
- In total, approximately \$51500 was fundraised.

○ **Second half of the year**

- After March Break, everything changed due to COVID-19
- Community centre was closed from March Break until June 30th - GNAG was pretty hard hit. For the staff, March and April were tough.



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- March and April were tough months for the staff. There was zero income during those months
- Difficult discussions were had and difficult decisions were made during Zoom board meetings
- GNAG online programming
 - Within a few weeks, the GNAG team put some online programming together.
 - GNAG was the first to get online programming running for the community.
 - They had a bit of everything - all virtual, all ages, all free. Some examples include cooking classes, play writing, Lego contests and art classes
- Mary, GNAG's fearless leader, managed to push forward, pivot and adapt during this time. Thank you Mary!

➤ **Executive Director (Mary Tsai): Year in Review**

- 2019 – 2020 is GNAG 45th year of operation. Operating budget of 2.2M. Proud Our programming, partnerships, community events, and how resilient our board and staff are. Before COVID, we had 3 successful seasons which included 730 programs and camps and 3 community builder events (Halloween, Skating)
- **Summer Camp 2019 - 9 weeks of summer camps**
 - GNAG offered approximately 194 camps attended by children and youth between the ages of 4-17, We averaged 335 participants / week.
 - Summer 2019 hired 42 employees, 38 of which are GNAG alumni. In addition, we also hired 52 junior leaders and volunteers. Only 9 people were new to GNAG.
 - Summer camp overall budget \$886K. This was \$73K higher than last year. Summer Camp Team: 42 employees and 52 volunteers (9 new to GNAG)
 - We have a partnership with ODSB and the Catholic school board called Focus on Youth as well as the City of Ottawa's New Futures. These programs focus on employment opportunities for students who are identified



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at risk being low income, difficulty in school and some are new Canadians. These programs offered employment to 6 people last summer.

- Once again, GNAG received funding from Canada Summer Jobs grant through Employment and Social Development Canada. With this grant GNAG was able to secure 6 of the summer positions for 8 weeks. We would like to extend our thanks to our federal MP, Minister Catherine McKenna for her help and support in obtaining this grant. The funding allowed us to integrate children and youth with special needs who require one-on-one or low ratio support in our summer camps.
 - As a recipient, GNAG's Integration Support Services has expanded and supported 14 children in summer, 36 participation opportunities.
- **BC & Q4 2019 – 2020**
- GNAG's childcare programs includes BC/Q4, PA Days and Breaks. BC and Q4 were short and sweet. 282 children between JK and Grade 6 were hosted each day. 50 additional children came to attend an after school program. This program serves 7 schools. There are 40 youth staff members and 20 youth volunteers. Our JK- SK program is licensed. Our overall budget's projected forecast was \$716K. This was reduced to \$452K due to COVID-19.
 - I would like to recognize GNAG's program coordinators Jason Irvine, Lauren Kirk, Katie Toogood and portfolio Manager Ali O'Connor. These guys worked tirelessly and go out of their way to make sure each child feel special and comfortable so that they can say that GNAG and the GCC is their home away from home.
- **Mutchmor Skating Rink**
- GNAG became the official operator of the Mutchmor skating rink.
 - It created 5000 participation opportunities for the 2019 winter season.
 - The rink season was supposed to start on January 6, 2020 and run for 7 weeks. With Pete Wightman's determination with a shovel and hose and an old rink tarp, he managed to open the rink on Dec 20, 2019 in time for the holiday season. The season ran for a successful 10 weeks thanks to coordinator Brendan Copeland-Dinan, Pete Wightman and Paul O'Donnell and their incredible rink team.
 - A special thank you to, Councillor Shawn Menard, the City of Ottawa's Recreation, Cultural, and Facilities Services department, the GCA, the



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Ottawa Carleton District School Board, the community who advocated for the rink and most of all, the staff and children of Mutchmor School for bringing the Mutchmor rink back to our neighbourhood.

- The 2020/21 season is currently up for discussion and is in the hands of the City, GCA and school board. GNAG will be happy to run it again.

- **Programming**
 - GNAG offered over 700 programs this year.
 - Thanks to Adult program manager, John Muggleton, Fitness and Wellness coordinator Ruth Hartanto and Pottery technician and coordinator Jenn Drysdale.
 - Strategic Objective was to increase Adult Program opportunities. During the pandemic, GNAG still saw an increase in participation and net revenue by 28%. Same with our Fitness and Wellness programs, we saw an increase of 19%. The Pottery Studio's net increase was up by 10%. I believe this trend will continue to grow in the coming years. Many thanks to these three dedicated individuals, who were instrumental in building the business model which resulted in higher registrations and participation.

- **March 13th - Emergency Closure and Reopening**
 - March 13 marks the first time in GNAG history, where we go into emergency closure. Everyone was sent home until further notice.
 - March Break Camp cancelled
 - Sound of Music play was cancelled, tickets refunded.
 - All of our spring program and summer camp registrations were also refunded totalling approx. \$787K
 - All programming and BC/Q4 was suspended and not knowing when they would resume was frightening.
 - 200 contractors/employees were placed on emergency leave which was the worst.
 - We were down to 10 core GNAG staff
 - If you were to ask me what was the best COVID 19, I would say the people. Staff on leave, board members, clients, friends, family all checked in on us at GNAG to see if we are ok. If we were safe, healthy, managing, surviving. Even staff who were put on emergency leave were calling to send their best. How lucky we are to be surrounded by such wonderful people.



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- We quickly learned to use Zoom, inviting the community into our homes.
- On March 23 GNAG offered its first online class, becoming the first facility in Ottawa to offer online recreational programs. Many other facilities are using GNAG as a guide.
- Over 40 online classes were free or by donation. This included: Preschool Circle Time with Jason to children's Boredom Busters with our programming team, acting classes with John, Leadership and Youth night with Katie, and 14 fitness classes with Ruth and her team of volunteer instructors, we were able to reach hundreds of people.
- GNAG received approx. 36k in donations from the community.
- I would like to thank superwoman Clare Davidson Rogers who has been instrumental in all the communications and advertising. Running a business in a COVID world is like starting up a business. I have never seen anyone more on-top of her game than Clare. I admire you and I thank you!
- Tanis Hodder is quiet but deadly. She rushes around to make sure everyone is taken care of and has everything they need. From refunds, to responding to complicated emails to making sure you have a hot cup of coffee in hand. Tanis you are an angel.
- Pete who manages the most complicated finances. I don't know how you could possibly do it. You have a brain like no other and we would be lost without you.
- I also want to welcome Nick Anderson back. It was so hard and terrible to let you go for so many months. Having you back at the GCC home again is the BEST. We missed our patience, your kind and gentle manner and your great sense of humour

- As of July 13, 2020, we moved back into the GCC for in-person programs starting with Summer Camps. 48 children per week times 7 weeks. Protocols have been put in place and thanks to help from the City of Ottawa, Ali and her team have put together a comprehensive operational plan for children and youth to ensure a safe return to the centre.
- Thank you Paul – another super hero who quietly gets things done. Your positivity, energy and ability to believe in everyone is exactly what we needed to get us through this tough time.



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- On behalf of our team, our community, I want to congratulate and thank the GNAG board of directors for your leadership, dedication, inspiration, creativity, generosity, and care.
 - July 13th 2020 – We moved back to CC for in person programming!!!! It was a lot of work - 48 children per week for 7 weeks. Thank you Ali and the amazing team for putting together an operational plan.
 - Thank you Paul, a superhero for getting things done. For believing in everyone.
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- There are no words to describe how lucky and grateful we are. From the words of Gloria Gaynor, On March 13, “I was afraid, I was petrified. I could not have done it without you by my side” And because of you, and some help from the Gov’t of Canada, we did survive!

➤ Treasurer’s Report (Brad Sigouin):

- The government was not in line for helping not for profit organizations. Elspeth, Kate and Mary reached out to our federal MP, Minister Catherine McKenna and put it on the map, exclaiming that we needed help right away. Eventually with her and our government’s help, we were healthy and were able to make it through this.
- Summary
 - 2019 \$244000 revenue (110K brought in from programming)
 - Severance Fund went up to 110K
 - Capital Assets have been depreciating.
 - We have 778K in assets right now.
 - Our margins are 1.5-2%
 - We have only a \$549K deficit for the year which is amazing.
- Overall, we are in good shape. We have not had to dip into reserves at all.
- Salaries and wages were reduced by money received by the government.
- Mary had done a great job in costing each program.
- Thank you to Mary and Pete for doing a great job!



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➤ **Motion to approve Treasurer's Report**

- *Passed (Kate McCartney / Sheri Segal Glick)*

➤ **Motion to Elect the 2020/2021 board**

- BE IT RESOLVED THAT the following listed individuals be elected as Officers, Directors and Non-Voting Members of the Board of Directors of the Glebe Neighbourhood Activities Group for the 2020 – 2021 year, such nominations having the unanimous support of the current Board of Directors and being in keeping with the Bylaws of the organization.

| Officers | Board of Directors |
|----------------------------|--------------------|
| Elsbeth Tory, Chair | Clare Pearson |
| Kate McCartney, Vice Chair | Geoff Kellow |
| Brad Sigouin, Treasurer | Heather Moncur |
| Liz Izaguirre, Secretary | John Richardson |
| | Sarah Wilson |
| | KellyLee Evans |
| | Dominique Milne |
| | Sheri Segal-Glick |
| | James Meloche |

- *Passed (Jennie Aliman / Megan Malloy)*

➤ **Motion to Adjourn:**

- *Passed (Clare Pearson / Sheri Segal Glick)*