



GNAG Board Meeting, Thursday Nov 19, 2020 at 7:30pm

Present: Elizabeth Izaguirre, Elspeth Tory, Kate McCartney, Sheri Segal Glick, James Meloche, Mary Tsai, Dominique Milne, Geoff Kellow, Brad Sigouin

Regrets: John Richardson, Clare Pearson, Sarah Wilson, Heather Moncur, Kellylee Evans

Welcome

Quorum established

Review / Adopt agenda

(Kate / Elizabeth)

Review / Adopt minutes from previous meeting

(James / Geoff)

Chairperson's Report (Elspeth)

- Events website is fully up and running. It has had quite a nice amount of traffic - initially 2600 visitors. Over 1000 visits each day afterwards. Craft fair in particular has had a lot of hits.
- We now have a place on the website for other events such as the fashion show
- Sept - Dec the subsidies are whittling down. What this means is we are starting to use our reserves which is earlier than expected. Bigger decisions are going to need to be made about what happens in January now that subsidies are going down. We will have a more detailed discussion at the next board meeting.

Executive Director's Report (Mary)

- The team has met to strategize for winter programming and will meet again to figure out what is most cost effective and makes sense.
- The staff are enjoying the fall programming. It isn't just lack of registration, it is the lack of ability to run full programs based on limitations on numbers.
- BC (Breakfast Club) will no longer be offered, after the end of the month. December there will be no BC.



GNAG Board Meeting, Thursday Nov 19, 2020 at 7:30pm

- We still have a number of Q4 spaces available to the public, approx. 40 vs the 250 we had in the past. We are opening it up to grade 5, and will be looking into opening it up to grade 6 as well. Factors that are affecting the number of registrations include: parents working from home and scheduling their day around school; parents are worried of potential exposure of COVID-19. There is the possibility of classroom programming, household programming, basically private programming. So there is less risk of exposure.
- Online programming that is going well. In person limited to 10 people.
- Holiday Break programming scheduled for Dec 21-23. Offering a 3 day camp. JK-grade 6. There will also be speciality online programming.
- Winter registration will happen in december. If there is another lock down, the in person will transition to online, that is the fallback.
- Jane Wilson is going on her 37th year at City of Ottawa. She has been affected by the reorganization with Park and Recreation. She was moved to another recreation centre, but has decided to retire. She really doesn't want a big hurrah - creating a photobook among other things. We will all miss Jane!

Treasurer's Report (Brad)

- We did have revenue come in this summer, due to camps and programming + subsidies. It allowed us to coast until now.
- We are going to look at the worst case scenarios. Look at the future revenue coming in Jan + Feb. We will look at this deeply in Jan. In January, we expect about 20% in subsidies.
- Costs are high and we are going to have to look very hard at this.
- We need to dip into the reserves. Nothing to do now, but a decision will need to be made in January. The executive will come back to the board with concrete scenarios/solutions.
- Approximately 310k left in reserves in January. These are not concrete numbers. Reserves have been dipped into now.

Other notes

Mutchmor Book Sale happening online using Giveshop app. Will run the first three weeks of Dec. Anyone can participate. Porch pickups, minimum \$10 per bundle of books.



GNAG Board Meeting, Thursday Nov 19, 2020 at 7:30pm

Adjournment

(Brad / Kate)