



## Minutes: GNAG BOARD MEETING

October 17, 2018 7:30 PM

**Present:** Mary Tsai, Brad Sigouin, Sarah Wilson, Dominique Milne, Michel Ouellette, Elspeth Tory, Geoff Kellow, Cathy McCallion, Kate Weider, Heather Moncur, Liz Izaguirre, Clare Pearson

**Regrets:** Heather Irwin, John Richardson, Kellylee Evans

**1. Welcome. Quorum established**

**2. Adopt Agenda**

The agenda was adopted (*Kate Weider/ Dominique Milne*) **Carried**

**3. Approval of Minutes**

The minutes from the previous meeting of September 19th, 2018 were approved with correction that Michel was not in attendance.

(*Dominique Milne/Clare Pearson*) **Carried**

**4. Operational Overview**

**Chairperson’s Report (Mic):**

- AGM Next week at 7pm. Attendance not required but encouraged. We will discuss strategic planning.
- Salary review: everybody gets cost of living increase (3.2%). 1% performance at Mary’s discretion. When compared to mid-point on the ranges, this means everyone is getting market value.
- Vote on Board members. Term limits can be overlooked on basis of board approval.
- **Motion to approve the board list:** (*Clare Pearson/Kate Weider*) all in favour.

**List of Board members 2018/2019**

<p><b>Officers:</b>  Co-chair: Michel Ouellette  Co-chair: Kate McCartney  Treasurer: Brag Sigouin  Secretary: Elspeth Tory</p> <p><b>Non-Voting Members:</b>  Mary Tsai  Heather Irwin</p>	<p><b>Directors:</b>  John Richardson  Geoff Kellow  Clare Pearson  Cathy McCallion  Heather Moncur  Liz Izaguirre  Sarah Wilson  Kellylee Evans  Dominique Milne</p>
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**Executive Director’s Report (Mary)**

- City of Ottawa Update: Kerry was in as a temporary director covering for when Janet retired. Recently posted position and a new woman has been hired named Mona, starts November the 5th.
- Full-Time Manager’s salary update: letter received from Richard Webb, addressed to principal at mutchmor and other community partners, councillor, GCA. Trying to



push to have the mutchmor boarded rink back at mutchmor field. Do we support?  
We are willing to support a rink and offer programming.

**5. Treasurer's Report (Brad)**

- 2017 – 2018 Review & Engagement
- Year over year comparison of our final numbers. Revenue gone up slightly overall. Childcare has gone up a lot, more Q4 kids (13% increase revenue). Ski club has increased Youth revenue. Some prepaid expenses in “other income”. GcCafe: impacted by paying employees without revenue. Surplus this year overall for GNAG, some of which is salary savings. Have about \$260k in the CDF.
- Audited Statements: everything looks fine on the balance sheet. Revenue has grown. Expenses are in line with revenue year over year. Everything looked fine, will be signing off on it.
- **Motion to approve the financial statements.** (*Liz Izaguirre , Dominique Milne*) All approve. **Carried**

**5. Standing Committee Reports:**

- Craft fair coming up.
- Women's health seminar coming up.

**6. Community Partners Report (Geoff K) Ottawa Mission – should we see if we can compliment the services they are providing/making a donation. Ask staff to reach out to them.**

Motion to adjourn: (*Clare Pearson /Geoff Kellow*) All in favour.