



**GNAG BOARD MEETING**  
**January 16, 2019 7:30 p.m.**

**Present:** John Richardson, Michel Ouelette, Brad Sigouin, Elspeth Tory, Mary Tsai, Liz Izaguirre, Clare Pearson, Sarah Wilson, Dominique Milne, Kellylee Evans, Kate Weider, Cathy McCallion, Heather Moncur  
**Regrets:** Geoff Kellow, Heather Irwin

**1. Welcome. Quorum established**

**2. Adopt Agenda**

The agenda was adopted  
(Kate Weider/Kellylee Evans) **Carried**

**3. Approval of Minutes**

The minutes from the previous meeting were approved with the following changes: Clarification to play structure discussion, should be the lesser amount of 50% or \$15K.  
(Clare Pearson/Sarah Wilson) **Carried**

**4. Operational Overview**

**Chairperson's Report (Michel):**

- Update on the partnership with the city: we are overdue for a new contract (they have been doing automatic renewal, now we are getting a new one). In progress. . Much smaller contract without as many details (doesn't age as easily). We will no longer be sharing CSR's (they will have theirs, we will have ours). If they choose to pay someone to sit at the front desk, they can do so. We will no longer have to pay a contribution. The city will focus on revenue on Saturdays, we will do the rest. There will be some things that we'll pay rent on (theatre Saturdays, craft sale, possibly another activity). Could negotiate a deal, maybe three days for free, then the rest at a non profit rate.

**Executive Director's Report (Mary)**

- Board room upfit update and building improvements
  - feasibility study - received funding, changing all the windows for better insulation. Replacing all the lights in the foyer (LED).
- Volunteer Appreciation
  - Cathy is working on this
- Summer Camp registration
  - Starts January 31st.
  - St. James tennis courts are revisiting their summer camps. Tom MacDonald not coming back. Renegotiated a contract with them, still offering tennis and sports camps including the mini tennis. Split of proceeds. Little bit more simplified.

**5. Treasurer's Report (Brad)**

- Still adjusting to the new software. Hard to put expenses on the line but we have the revenue. We seem to have lost some of our youth (though still don't have ski club registration in yet). Not a huge difference, and there is a bubble in the neighbourhood kid numbers. Fundraising has gone up (more sponsorships for house tour), up \$12K.
- Might need to figure out a way to simplify how the data is coming in, possibly hiring someone to help or get help from a firm. Kate asked whether we could use someone from a coop term at Ottawa U. Also, a payroll system would be helpful as well. Brad will come back to us with more information on how we should proceed. Need something compatible with SAGE.

#### 6. Any other Standing Committee Reports

- **Lobsterfest:** put on hold for a year. Talk of revamping the event and getting live lobsters to serve the food and provide entertainment. Going to have a volunteer appreciation night on May the 2nd (Thursday). Will put out a save the date once we have a full list.
- **Taste in the Glebe 2019**  
Tomorrow is the big night. Our cleanup team had noticed how non-green it was, trying to make it as green as possible. More rentals for dishes/glasses, corn cutlery. Jim McKeen can't participate this year but is going to sponsor all of our rentals.

#### 6. Motion to adjourn:

- *(Dominique Milne /Cathy McCallion)* **Carried**