



## **GNAG Board meeting, Wednesday October 16, 2019 at 7:30pm**

**Present:** Elizabeth Izaguirre, Elspeth Tory, Mary Tsai, Heather Moncur, Kate McCartney, Clare Pearson, James Meloche, John Richardson, Sarah Wilson, Dominique Milne, Sheri Segal-Glick

### **1. Welcome. Quorum established**

Quorum Established

### **2. Adopt Agenda**

*(Kate McCartney / Heather Moncur)*

*Carried*

### **3. Approval of Minutes**

*(Clare Pearson / Dominique Milne)*

*Carried*

### **4. Chairperson's Report**

#### **Board Code of Ethics**

- All board members will need to sign the Code of Ethics every year.
- Document contains information such as:
  - Understanding you have a responsibility to the board,
  - Understand that information discussed is confidential and not to use it to your advantage,
  - Represent the board during GNAG events, etc

#### **PRC / Offence Declaration**

- GNAG requires police records check for each board member (and staff and volunteers) every 5 years.
- New board member will need to do this, if they don't already have one.
- Offence Declaration generates states that you haven't committed a crime (theft, assault, etc).
- Offence Declaration required every year that a PRC is not obtained - within every 5 years.

#### **Board orientation**

- Board minutes, agenda will now be available on GNAG's Google Drive.



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- As events and different GNAG items come up, board members assigned to relevant “buckets” will be reached out to.
- Be sure to get proxy signed (bottom of agenda document) when you cannot attend meeting. It is acceptable to take a photo of proxy and email it.

### **5. Executive Director’s Report (Mary)**

#### **Mutchmor Rink**

- The rink is back for this winter!
- GNAG will be the operators for the rink. Boards will be put up soon.
- The orientation of the rink will be different, running along Third Avenue in the Mutchmor school yard. Rink size is 20 metres x 30 metres.
- GNAG will receive a \$4500 grant for Maintenance and Operations.
- Lighting on timers, and hut will be included.
- Snow placement being handled by/agreed to between the city and school.
- Mary to investigate the need of defibrillator machine for the rink – city should provide.
- Mary and GNAG staff figuring out when supervised hours would be. The plan is to follow something similar to Glendale’s rink model - mixture of paid youth supervisors and older volunteers.
- City has been great, the city and school are signing an agreement about this.

#### **Annual Budget**

- Proposed budget was presented.
- Increase in Adult programming such as acting, writing, and visual arts portfolio has increased thanks to John M and Katie T.
- New sport program for Adults has also been introduced (i.e Dodgeball league, Volleyball league), partnered with P & Q.
- It was an objective to serve Adult programs, and it has been great and successful!
- Noticed an increase in Youth program enrollment.
- Budget includes a breakdown of full time staff used for instruction (i.e Mary’s fitness classes, Jason’s preschool class, Tannis’s cooking classes) 167k
- Net after expenses deducted is approximately 30k for proposed budget.

Motion to approve the proposed budget



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*(Sarah Wilson / Kate McCartney)*

All in favour.

**5. Treasurer's Report (Brad)**

Nothing to report.

**6. Community Partners Report (Mary)**

GCC installing new energy efficient windows at GCC soon.

**7. Standing Committee Reports**

**Craft and Artisan Fair (Clare P)**

- Jury in the summer and participants chosen (mixture of old and new people)
- The event will take place on November 15th - 17th.

**Taste in the Glebe (Sheri / Dominique)**

- Price of tickets will be the same as last year:
  - \$70 Main Event plus tax
  - \$115 Premier plus tax
- Tickets go on sale November 14<sup>th</sup>. \$29k is the aimed fundraiser goal.
- Keeping it green again this year
  - Metro covered the rentals last year. Amica would like to participate this year, do the rentals or share the cost with Metro.
  - Some other ideas include buy your own plate/utensils/glass/cup (similar to festivals) or bring your own glass.
- Taste of the Glebe will take place on January 16<sup>th</sup> at 6pm – 8:30pm

**8. New Business:**

None

**8. Motion to adjourn:**

*(John Richardson / Dominique Milne)*