



Quest-4-Fun (Q4) JK – Gr 4 / Breakfast Club (BC) JK – Gr 6 Terms and Conditions 2020/21

Q4: JK - Gr. 4

- Q4 is ideal for children who attend Mutchmor PS, Corpus Christi and First Ave.
- Quest-4-Fun follows the OCDSB (Ottawa Carleton District School Board) and OCSB (Ottawa Catholic School Board) calendars.
- Children who attend schools outside of these boards, online education or are homeschooled are invited to join Q4 should the family and GNAG management decide it is a good fit. Please note: these children must be able to enter the building independently.
- Q4 registrants will be required to pay a **non-refundable** Registration fee of \$300 per child. The fee will be paid in two installments of \$150: one by September 1, 2020 and a second by February 1, 2021.
- **If you decide to withdraw from the program, this fee will not be reimbursed. Even if this withdrawal occurs before the start of the scholastic year.**
- The monthly fee for Q4 is \$237 for the 2020/2021 school year.
 - September fee is \$118.50

BC: JK - Gr. 6

- Breakfast Club is available for children who attend Mutchmor PS, Corpus Christi and First Ave.
- The BC program follows the OCDSB/OCSB calendar.
- BC registrants will be required to pay a **non-refundable** Registration fee of \$65 per child by September 1, 2020.
- **If you decide to withdraw from the program this fee will not be reimbursed. Even if this withdrawal occurs before the start of the scholastic year.**
- The monthly fee for BC is \$205 for the 2020/2021 school year.
 - September fee is \$102.50

If you are registering for both Q4 and BC, you will pay a \$365 **non-refundable** registration fee per child for the 2020/2021 school year.

Payments

- Monthly fees will be charged by the midpoint of the month previous to the month to which they apply. (ie. October 15 payment applies to November care)
- Upon registration you will be required to provide a method of payment for the next year. We require new payment forms every year. There are two options for payment:
 - **Option one:** By placing a current credit card number on file with us. Please fill out the monthly credit card payment form and submit it to GNAG by September 14, 2020. Please note there is 5% processing fee on all credit card payments. (Q4 costs \$248.85/ BC costs \$215.25)
 - **Option two:** Pre-Authorized Debit (PAD) payment. Please fill out the PAD form and submit it to GNAG by September 14, 2020

Withdrawal Policy

We at GNAG understand that your family's needs may change, and that Quest-4-Fun and Breakfast Club may no longer work for your family for a variety of reasons. Should you decide to withdraw from the Q4 or BC program we require one calendar months' notice (not 30 days) in writing via e-mail to info@gnag.ca. If you are unable to provide one month's notice, your effective withdrawal date will be one calendar month from the date an email is received. (For example: If you withdraw on March 21, your withdrawal date will be April 30). This will allow us enough time to fill your child's spot.

Tax Receipts

- GNAG will e-mail receipts each time a payment is made for Q4 and/or BC. Please keep these receipts on file for your income taxes. All receipts for the 2020/21 scholastic year will also be available online via your GNAG Amilia account.



***NEW* Penalty fees:**

Failure to report your child's absence: \$25.00

Your child's safety is #1 with GNAG. Should your child be absent from Q4, we must be notified in writing to attendance@gnag.ca no later than 2 PM on the day of absence. We no longer have access to the school's offices to see if your child was absent that day, so you are our ONLY source of info.

Late pick up fee (after 5:30PM)

Due to tight turn-around times for sanitation and program changeover, GNAG can no longer be flexible with pick up time. Charges will be applied to your account for pick-ups after 5:30PM.

\$1.00 / minute

\$50.00 after 30 minutes

Please email Ali@gnag.ca if you have questions.