

Dear parents,

The fall is quickly approaching, and we know you are in the midst of making back-to-school decisions. With that in mind, we are happy to announce the resumption of GNAG's Breakfast Club and Quest-4-Fun (BC & Q4) programs **starting Monday, September 14, 2020.**

GNAG will endeavour to provide a program that is safe, fun, and responsive to the needs of our participants, staff and their families, however, we do recognize that as we approach the beginning of the school year, there are still many unknown factors. The situation is new for everyone involved, and therefore, we will continue to make necessary modifications. We know that some of these new procedures may take some time to get used to, but we hope you can work with us to create a safe space for everyone.

We encourage you to read through the below protocols and let us know if you have any questions.

Before attending the programs:

- Breakfast Club: Regardless of attendance a legal guardian must complete an online Daily Health Screening for each participant on a daily basis. This will be checked at the door each day. (Required by OPH for contact tracing purposes)
- Quest-4-Fun: If a child is attending, a staff will perform a daily health screening upon arrival. If a child is absent the parent must complete the online Daily Health Screening before 3 pm.
- A Pre-program Waiver will be required.
- All parents and children are required to complete a Social Contract prior to attendance.
- A legal guardian must complete a Health Declaration by the first of every month.

Safety Procedures:

- Please note: Only the participants (children registered in the program) and staff can enter the building.
- **Masks:** Grade 3 and up will be required to wear masks indoors. While not formally required, we strongly encourage children from Kindergarten to Grade 2 to wear masks indoors. We advise you to practice this at home.
- **Social distancing:** All children not living in the same household will be required to socially distance as much as possible. Please note: Children in the same bubble still need to social distance! When kids cannot socially distance indoors, regardless of age, they will be asked to put on a mask.
- **Illness**
 - If a child feels unwell while at GNAG they will be isolated and a parent will be called for pick-up. OPH will be called for further direction.
 - If a child feels unwell at home it is crucial that GNAG is notified and the Daily Health Screening is performed.
 - Full information about GNAG's policy on procedures will be available in the parent handbook.
- **Sanitization**
 - High-traffic and high-touch point areas will be cleaned, prior to the start and end of the program each day (doorknobs, light switches, water bottle filling stations, taps, bathrooms, etc.).
 - High-use supplies (i.e.: scissors, markers, etc.) will be given to each child for their exclusive use during the program.

- Each cohort will have its own set of toys that may be shared between children of the same cohort.
- Supplies shared between cohorts (ie. mats) will be sanitized between groups. If a supply cannot be sanitized it will be isolated for 7 days before being used by another cohort.

Breakfast Club:

- Open to children Kindergarten to Grade 6 who attend Mutchmor, Corpus and First Ave.
- Monday – Friday, 7:30 am – until school begins.
- **Latest arrival time: 8:15 am, after which intake will end and no children will be admitted.**
- Walkover is for JK – Grade 2 for Mutchmor and Corpus. JK – Grade 6 for First Ave: Staff will drop participants to teacher supervised yards or directly to the doors of the building – based on what is recommended by each school.
- Independent walkover: Grade 3+ for Mutchmor and Corpus will walk independently to school. First Avenue children may walk independently with parent approval. Children will be allowed to leave 5 or 15 minutes (depending on the school) before the start of the school day or when the yard opens for supervision.
- Children will be organized into cohorts of 16 participants. A cohort is a group of children who will be together daily for the duration of the school year. **Cohorts will be organized by school for Breakfast Club.** If registration is low for one school it will be combined with another school to create a cohort. If one school requires more than 1 cohort it will be additionally divided by age/grade.
- Programming will be based around free play. Electronics from home may be used at the discretion of the staff.
- Each cohort will have 2 staff per day. (Staff to Child ratio 2:16)
- GNAG will endeavor to have consistent staffing in all cohorts until December 2020. Staff work 2-3 days a week and barring a staff illness or emergency they will be scheduled to work with one cohort per program. Senior coordinators and managers (full time GNAG staff) may work with up to 2 cohorts per program.
- No food will be provided at Breakfast Club. Please eat at home or pack a breakfast.
- Children are required to have a water bottle and running shoes that will stay at GNAG.

Quest 4 Fun

- Open to children Kindergarten to Grade 4
- Monday – Friday, school dismissal – 5:30 pm
- Mutchmor and Corpus: Walkover is provided for children Kindergarten to Grade 2. Grade 3 & 4 will walkover independently.
- First Avenue: Walkover is provided for children Kindergarten to Grade 4
- Other Schools: Any child arriving from another school (including bus drop-offs) must arrive independently and check-in inside with the manager on duty. Unfortunately, GNAG is not allowed to take on volunteers this year, and therefore cannot offer any bus or Montessori pick up.
- Sign-out is between 5:25 - 5:30 PM outside. As families are not allowed in the building for pick up and our staffing is limited at this time GNAG cannot accommodate a flexible pickup schedule.
Families should not plan to pick up early on regular basis.
- Children will be organized into cohorts of 16 participants. A cohort is a group of children who will be together daily for the duration of the school year. **Cohorts will be organized by age/grade for Quest-for-Fun.** If registration is high for one age group, if possible, it will be further divided by school.
- Each cohort will have 2 staff per day. (Staff to Child ratio 2:16)
- GNAG will endeavor to have consistent staffing in all cohorts until December 2020. Staff work 2-3 days a week and barring a staff illness or emergency they will work exclusively with one cohort per program. Senior coordinators and managers (full time GNAG staff) may work with up to 2 cohorts per program.
- Programming will be based around a variety of activities: crafts, games, quiet games, etc. will occur weekly. Electronics from home will not be permitted during the program except for on special occasions.
- Pre-packaged snacks will be served daily.
- Children are required to have a water bottle and running shoes that will stay at GNAG.

Grade 5 – 6 Afterschool:

Q4 will not be offered to this age group this year. Instead we will be offering a combination of in-person and online interest-based courses. More information to come!