

Glebe Neighbourhood Activities Group (GNAG)
Annual General Meeting
September 28, 2017 @ 7 p.m.

Attendance:

Board members: Kellylee Evans, Kate Weider, Mary Tsai, Clare Pearson, Geoff Kellow, Bran Sigouin, Sarah Wilson

Regrets: Michel Ouellette, Elspeth Tory

Non-board members: Ruth Hartanto, Janet Conley Paterson, Dominique Milne, Paul O'Donnell, Clare Davidson, Heather Irwin, Jason Irvine, Tim Lamothe, Jane Wilson, Charles Shanbaum, Josh Shanbaum, Lauren Fowler, Alison O'Connor, Jordyn Hodder, Stephanie Stewart, Anjalie Rahani, Lucas Blues

1. **Welcome**
2. **Review/Adopt Agenda**
 - Clare Pearson
 - Dominique Milne
3. **Review/Adopt Minutes from 2015 AGM**
 - Paul O'Donnell
 - Clare Pearson
4. **Executive Director's Report (Mary Tsai)**

Highlights from the year:

- Good achievement in growth, with many changes over the last several years; continuing to focus on the people, programs and the organization; much great support from our staff
- First financial deficit (1% drop); this was anticipated; GNAG took on a lot this year with increased expenses (increase in staff costs, rent, suppliers, agreements, GCCafe)
- GCCafe is still new – eight months in business – and the summer showed promise; special mention to the chefs (Stephanie and Jordyn)
- Always important to maintain best fiscal practices which, for GNAG, includes a voluntary audit every two years, increased contributions to the Community Development Fund (CDF) and the rainy day fund
- Some programming updates:
 - Preschool and family: biggest population GNAG has ever seen; offered 30 – 40 summer camps and had 400+ campers every day; excellent retention due to top notch staff; we are a lucky community to have this great staff!
 - JK – grade six (breakfast club @ 70+ kids/day, Q4, specialty PD day camps, March break camps)
 - Kinder Q4 needed to become licensed due to legislative changes in Ontario; GNAG undertook this task (not a small feat) and became licensed in time to continue operating with no break in service

- Theatre: Fiddler on the Roof; presented in spring 2017 and included actors from ages 7 – 72! Biggest show to date and was sold out. Special thanks to Lauren Fowler , John Richardson and Clare Pearson.
- Youth department and programs highlights:
 - ❖ Programs: we are expanding the existing programs as well as offering new ones; meeting increased demand; new clubs: ski club, weekend mountain biking, water polo, youth dances, leadership and CAT squad (community action team); a special note about the CAT Squad as it was recognized at this year’s Youth Services Bureau Sleep Out for Youth as the top youth fundraising team, raising over \$100,000!
 - ❖ YouthFIT two year program funding completed and now continuing without the extra funding; goal was to make this program self sufficient and this was achieved
 - ❖ Grants: 16K in grants; emphasis put on special needs/integration programming
- Adult Health, Wellness and Fitness
 - ❖ Welcome to Ruth Hartanto, who has been teaching at GNAG for over five years and now joins in a coordinator position; Ruth’s connection to GNAG is over 17 years old
- Two new customer service representative positions created
- Thanks as always to the City of Ottawa for their on-going support (special thanks to Janet, Jane, Tim and Natalie)
- Special thanks to Clare, Pete and Paul at GNAG, and thanks to the volunteer board for their on-going support and a special thank you to outgoing board co-chair Suzanne Joyal who has been with the board for over nine years

5. Chairperson’s Report (Kate Weider for Michel Ouellette)

- Community Development Fund
 - Maintained by GNAG through fundraising efforts, including the Glebe House Tour, Craft & Artisan Fair, Taste of the Glebe, Sustainable Fashion Show, Lobster Fest
 - Used for subsidies and financial assistance, assisting 25 families/33 individuals take part in GNAG programming
- GCCafe launches – a great effort by many; great to have this new food concession operational
- Internet at the community centre – new free public WIFI funded through the CDF
- Integration Support Programming – better support for participants with special needs; used CDF to put towards a summer support staff member dedicated to integration support

6. Treasurer’s Report (Brad Sigouin)

- Brad presented an overview of the numbers for the year. Highlights include:
 - Audited numbers presented (audited by Ted Lupinski)
 - Increase to the rainy day fund

- Note that CDF can be increased both from fundraising efforts and a slight increase in programming costs
- What appears to be a decrease in investment is just a move/change
- GNAG has noted that the financial ideal to run a program is 20/class but this is not always achieved and a program with 12 or 13 participants may still run (not only a financial decision)
- Statement of changes – of note: while GNAG saw 115K in excess costs there was still only a 1% shortfall - congratulations to Mary Tsai for continuing to operate a tight budget
- **Motion to adopt financials:**
 - **All present vote in favour**
 - **No abstainers**

7. Motion to Elect 2017/18 GNAG Board

- No new nominations from the floor.
- Official motion to elect 2017/18 GNAG Board:
 - *Be it resolved that the following listed individuals be elected as Officers, Directors and Non-voting members of the Board of Directors of the Glebe Neighbourhood Activities Group for the 2016-2017 years, such nominations having the unanimous support of the current Board of Directors and being in keeping with the By Laws of the organization:*

<p>Officers: Chair: Michel Ouellette Vice-Chair: Kate McCartney Treasurer: Brag Sigouin Secretary: Elspeth Tory</p>	<p>Board of Directors: Cathy McCallion Clare Pearson Geoff Kellow Heather Moncur John Richardson Liz Izaguirre Sarah Wilson Kellylee Evans Dominique Milne</p>
<p>Non-Voting Members: Joanne Lennon Nicole Allen Tahera Mufti Heather Irwin</p>	

- **Motion to approve 2017/18 GNAG board**
 - **All present vote in favour.**
 - **None abstain**

8. Adjournment

- Brad Sigouin
- Tim Lamothe