



GNAG BOARD MEETING

October 19, 2016 7:00 p.m.

Present: John Richardson, Mary Tsai, Clare Pearson, Michel Ouellet, Elspeth Tory, Geoff Kellow, Kate Weider, Cathy MacCillion, Brad Sigouin, Suzanne Joyal, Kate Weider

Regrets: Heather Irwin, Heather Moncur, Liz Izaguirre

1. Welcome. Quorum established

2. Approval of Agenda

The agenda was adopted with the addition of the Craft Fair
(Kate Weider/Suzanne Joyal) **Carried**

3. Approval of Minutes

The minutes from the previous meeting of Sept 21, 2016 were approved.
(Suzanne Joyal, Clare Pearson) **Carried**

4. Chairperson's Report - Michel Ouellet

- **gcCafé update (Mary)**
 - we are still looking for a junior chef
 - Wed/Thurs are our busy days - we almost ran out of food today!
 - there is a need to come up with youth pricing
 - take away dinners for families would be ideal but not doable at the moment
 - still don't have pay station in the cafe - clients need to pay at front desk
 - ceiling will be redone over xmas for \$5K, which still keeps us under our total budget in the range of \$20K
 - Great feedback on the food quality, the space, and the "locally sourced" produce
 - We could add a survey either at desk or in cafe to get feedback from clients
 - We are working on opening a bit earlier to catch some of the classes that finish before the cafe currently opens
 - The first event was on Saturday (Fabric flea market) and was a success
- **Wifi (Mary)**
 - We have hired Storm Internet to do the wifi installation and to be our internet provider.
 - \$5K installation cost via CDF, internet costs will be \$188/month
 - they are now doing the wiring with the City of Ottawa. City of Ottawa is reorganizing its structure and has new staff in place, so this may cause delays. Also, the City uses FCI and Icenet for most contracts, but we didn't go with them (too expensive). This may slow down the process.
- **Phone (Mary)**
 - We looked at various phone companies, but have put the decision on hold until the wiring is done.
- **Legend Update (Mary)**

- Completed a review with Legend as we are coming up to one year anniversary of launch.
- We had a meeting with new project manager Andy, as well as Jonathan (James Obrien has fallen ill). We went back to original business requirements, and some areas that had not addressed to our expectations. Gave them top priorities and set deadlines.
- Main issues: reporting, receipts, access from home, access from organization, training, bugs, tax receipts.
- **Halloween Party (Mary)**
 - Coming up on october 30th, tickets now on sale. Theme (not clowns!) classic halloween (witches, goblins, etc.). 4:30-6pm. Tickets are \$8.

5. Treasurer's Report (Brad)

- Brad was unable to attend. We don't have a statement yet because we will not have real numbers until the November meeting. Reporting system is currently missing some data.
- Our summer camp update - here are the numbers compared to last year:

	Revenue	Expenses	Net
Summer 2015	\$791,719.78	\$417,725.00	\$373,994.78
Summer 2016	\$815,451.93	\$453 291.00	\$362,160.93

- New camps have smaller margins but attract new people to GNAG. Overall it was a great summer.
- Q4 and breakfast club are going well, the older kids are enjoying the club format

6. Community Partners Report (Geoff K)

- BIA is not doing anything new, more to report after the next GCA meeting.

7. Any other Standing Committee Reports

- **Craft and artisan fair** will be on November 18, 19, 20th (café will be open)
- 54 participants, list will be online soon
- Juried show
- Glass, fudge, knitwear, cutting boards, clothes, etc.
- Clare is finalizing special events
- **House tour:**
- \$13000 net profit

8. Motion to adjourn:

- (Suzanne Joyal/Clare Pearson) **Carried**