



## Minutes: GNAG BOARD MEETING

June 27th, 2018 7:30 PM

**Present:** Mary Tsai, Brad Sigouin, Clare Pearson, Sarah Wilson, Liz Izaguirre, Dominique Milne, Michel Ouelette, Elspeth Tory, Geoff Kellow

**Regrets:** John Richardson, Heather Irwin, Kellylee Evans, Kate Weider, Heather Moncur, Cathy McCallion

**1. Welcome. Quorum established**

**2. Adopt Agenda**

The agenda was adopted (*Clare Pearson/ Liz Izaguirre*)

**Carried**

**3. Approval of Minutes**

The minutes from the previous meeting of May 16th, 2018 were approved

(*Sarah Wilson/Dominique Milne*) **Carried**

**4. Operational Overview**

**Chairperson's Report (Kate):**

- **GcCafe**

GcCafe: Cease operation of the cafe. Working to recuperate some costs. Pitching a smaller version down in the foyer, still need to determine business plan. Old cafe space will be offices/multipurpose back office, programming space, rental space. Lunch program for summer camps and grab and go downstairs for now. Jordan will not be returning as a chef in the fall, but she will teach some courses and do beer and bites/etc.

- **Board returns and recruitment 2018 - 2019**

Next meeting is September 19th, AGM 26th of September. Need to know if everyone is returning. Elspeth will send email out to remind people to let us know if they're returning.

**Executive Director's Report (Mary)**

- **Legend:**

Registration Software update: we have narrowed it down to two software companies. Perfect mind (BC based) and Amilia (Montreal based). Amilia seems very attentive and keen to understand our business, responsive. We do have a lawyer who is vetting the legal agreement but have not signed on. Legend: Brad and Mary are meeting with them on Friday to explain where we are at this point and how to move forward. Good time to integrate new program in the fall. Going to talk about getting a dump of information from Legend.

- **Youth Development & Adult Program Manager:**

Job posting, currently on Ottawa U/Carleton, Algonquin. Charity village as well. Interviews mid July, ready for the fall.

- **Summer Camps 2018**

Registration is going well, some camps have shifted.



- **Building Closure for AODA & MH renovations:**
  - going to make our building more accessible and AODA compliant. Building will be officially closed August 27th to September 9th. Gnag has a temporary office over at St James Church. Some satellite locations in September for emergency before and after school care. Vacations for GNAG staff are being encouraged for that week.
  - Main hall floor will finally be replaced. Will have to be shut down from June 8th 2019 until July 7th 2019. They will repaint the main hall as well.

**5. Treasurer's Report (Brad)**

- Pete's predictions from March were pretty close, not going to change much. Nothing else to report.

**6. Standing Committee Reports:**

- Nothing to report

Motion to adjourn (*Dominique Milne / Cathy McCallion*) Carried