

Glebe Neighbourhood Activities Group (GNAG)
Board Meeting October 21, 2015
7 pm GCC

Present: Clare Pearson, Mary Tsai, Suzanne Joyale, Brad Sigouin, John Richardson, Cathy McCallion, Heather Irwin, Kate McCartney, Geoff Kellow, Dominique Bergevin, Sarah Wilson

Regrets: Joanne Lennon, Nicole Allen, Heather Moncur, Michel Ouellette

1. Welcome. Quorum established.

2. Review/adopt agenda:

John Richardson, Kate McCartney

3. Review/adopt minutes from meeting of June 24, 2015:

Geoff Kellow, Brad Sigouin

4. Operational Overview

4.1 Chairperson's Report (Kate McCartney/Suzanne Joyal)

- Legendware update (Suzanne)
 - Weekly meetings with Legendware are on-going on Friday mornings; Suzanne and Joanne are typically able to attend (as board involvement)
 - Mary, Peter and Clare are putting much effort and many hours into the project
 - Registration will be live as planned in December
 - Website go-live date is slightly delayed and now slated for ~November 25th
 - Legendware is preparing a guide on creating profiles in the new system
 - All registrants will need to create a profile, as with any registration system; some Q4 families will be pre-populated
 - Training starts next week with back office and front desk (role-specific training)
 - End-user testing scheduled for November and testers (GNAG board included) will be invited to attempt tasks to test the system
 - Feedback on browsing and overall experience is welcome
 - Business plan had planned for an admin resource to help with workload but GNAG staff has taken it on; much overtime; board recommends compensation (time in lieu and/or O/T pay); money had been allocated in the budget already; Mary to prepare an estimate of time and work to present to board at a later date
 - Mary working with TD to ensure all appropriate signing authorities are in place

4.2 Executive Director's Report (Mary Tsai)

- YouthFIT
 - October 22 launch will recognize Ontario's funding participation; launch planned as a meaningful thanks you from GNAG
 - All board members encouraged to attend to express thanks and demonstrate support for the program, province
 - New program offers several free classes @ high school and GCC
 - Work progressing with Corpus Christi
- Sleep out and Habitat for Humanity
 - CAT squad working in November to build a house with Habitat for Humanity; this is the result of much work on Tim's part
 - November 19th is the annual sleep-out to raise funds and awareness for at-risk youth; benefits are for Youth Services Bureau; leadership and CATsquad all involved;

Stephanie's Kit Cats (Kitchen Initiative members) providing dinner @ sleep out for 250

- New this year is a once-a-month drop in for LGBTQ youth
- Update on Legendware agreement
 - No showstoppers; some items to address; reviewed by legal and their feedback is being reviewed internally and will be presented to Legendware for appropriate amendments; one item/recommendation is to simplify business requirements; board members welcome to review agreement; need to ensure agreement is specific enough and not too general
 - Likely to be finalized next week
 - Reminder to all that mitigation plan exists – it's e-register
- St. James rink
 - Unfortunate news – the tennis-court rink will not continue; issue is potential damage to neighbouring homes (flood risk) as city sewers are not equipped for this water flow (city decision)
 - Mary asked about other locations and as a result of her enquiry backed by some tidy reconnaissance work the city is investigating Sylvia Holden Park (cost for boards and lights); GCA on board and helping; likely GNAG programming would move to Glendale rink (more feasible location)

4.3 Treasurer's Report (Brad Sigouin)

- Numbers presented are not final and are being worked on; high level view presented. Of note:
 - Discussion on increase in summer camp numbers year over year based on longer summer vacation
 - Discussion of contract instructors (higher instructor costs = higher course costs; approximately 1/3 of programming is run by contractors; this number is not new and is expected as GNAG in-house staff, like any community centre, does not have all necessary teaching experience for specialty courses)

4.4 Community Partners Report (Geoff Kellow)

- GCA and BIA: no recent meetings
- Board interested in GCA updates re neighbourhood rink
- Geoff spoke with a BIA member who mentioned some upcoming community opportunities that GNAG may be interested in: world-record setting snowman-building in a single location; neighbourhood-wide snowman on every lawn, dubbed "Snow-man-ia"

4.5 Any Other Standing Committee Update

- Shed update (John Richardson)
 - John presented a rendering of new bunker and deck; spacious and useful; shed will fit on upper deck
 - Bunker is well underway and discussions of shed timing (now or spring) are underway
- Glebe House Tour update (Cathy)
 - House tour was very successful, with note that the slippers provided in one location were very useful (to keep carpets clean)
 - Small amount of negative feedback: too much white on the interior of houses

4.6 Happy Birthday Mary!!

5. Adjournment:

Clare Pearson, Brad Sigouin