

**Glebe Neighbourhood Activities Group (GNAG)**  
**Board Meeting December 16, 2015**  
**7 pm**

**Present:** Michel Ouellette, Heather Moncur, Clare Pearson, Mary Tsai, Suzanne Joyale, Cathy McCallion, Heather Irwin, Kate McCartney, Geoff Kellow, Dominique Bergevin, Nicole Allen, Joanne Lennon, John Richardson, Brad Sigouin

**Regrets:** Sarah Wilson

**1. Welcome. Quorum established.**

**2. Review/adopt agenda:**

Clare Pearson, Kate McCartney

**3. Review/adopt minutes from meeting of November 18, 2015:**

Geoff Kellow, Kate McCartney

**4. Operational Overview**

*4.1 Chairperson's Report (Kate McCartney/Suzanne Joyal)*

- Legendware update (Suzanne)
  - December 1<sup>st</sup> marked the official kick off with LegendWare. Suzanne offered many thanks to the GNAG team, especially the tireless efforts of Mary, Clare and Pete. The work is on-going. Also thanks to the GNAG board for participation with testing as needed.
  - The launch was not without hiccups, including network connection problems at the GCC for a period of time; possible outcome of this event is the need for a dedicated network resource to be identified as well as a network map. Other issues included a hard-coded age restriction on some programs that caused limitations but LegendWare's response time was excellent as they were present through all phases.
  - On registration night, all phone, e-mail and voice mail messages had been answered by 10:30 pm (on new registration system)
  - New credit card system is working
  - Some GUI issues were noted and addressed (some fields that are considered standard in the UK, where LegendWare originates, are not applicable to the Canadian market)
  - A quick comparison on year-over-year registration numbers was done and the numbers are comparable
  - A benefit of the new system is that it negates the practice of registering all family programs to a single child (a common practice under the old system in order to guarantee a spot in popular course offerings) and this makes all aspects of HST much easier
  - GNAG board members had a long discussion about the new website and registration system; Mary encourages all feedback as all will be filtered to LegendWare for review and prioritization
  - Weekly meetings with LegendWare continue
  - Overtime compensation for GNAG team to be considered as the money set aside for extra admin help was not used and training fees were less than planned due to a successful grant; team is working on timesheets that will be reviewed.
- Youth Services Bureau Sleepout (Kate)

- This fundraiser for the Youth Services Bureau has participants from many neighbours as well as GNAG staff; much planning and effort from GNAG staff Tim and Stephanie and their GNAG programs CAT Squad and KitCATs. Together these GNAG staffers and registrants prepared and served food to 400 people.
- This year's YSB sleepout doubled in size (year over year)

#### 4.2 Executive Director's Report (Mary Tsai)

- Youth Theatre Production: Wizard of Oz
  - Wizard of Oz production went very well
- Snowflake Special 2015
  - GNAG staff put on a show at this year's Snowflake Special, an annual community event; OffBeat from Glebe CI performed; event very well attended as in previous years
- Q4 Annual Turkey Dinner
  - This year's annual Christmas dinner included the KitCAT team and their participation was a great addition
- Rink update
  - A review of the tennis court rink (lack thereof) based on the City's concerns over flooding of neighbouring properties that led to a presentation at the Glebe Community Association parks committee that also included sharing of GNAG's recon work on possible alternate sites
  - Kate approached the city with the idea of a smaller rink based on the lack of a solution this year (no community rink) and much disappointment from GNAG families; this effort led to city investigation of tennis court drainage which turns out to be surprisingly adequate (and then some) so logistics are being considered
  - Mary will meet with the City and Councilor David Chernushenko
  - Clear that the City needs a permanent new site for a community rink

#### 4.3 Treasurer's Report (Brad Sigouin)

- No treasurer's report this month

#### 4.4 Community Partners Report (Geoff Kellow)

- No community partner updates this monthwater

#### 4.5 Any Other Standing Committee Update

- Taste in the Glebe (Nicole)
  - Booth invites are out; not all accepted yet; potential new drinks vendor; not a lot of confirmed wine vendors but the invites went out later this year

### 5. Adjournment:

Suzanne Joyale, Nicole Allen