

**Glebe Neighbourhood Activities Group (GNAG)**  
**Board Meeting April 15, 2015**  
**7 pm GCC**

**Present:** Michel Ouellette, Mary Tsai, Joanne Lennon, Suzanne Joyale, Geoff Kellow, Brad Sigouin, John Richardson, , Cathy McCallion, , Heather Irwin, Christy Oliver, Nicole Allen

**Regrets:** Kate McCartney, Ian Nicol, Clare Pearson

**1. Welcome. Quorum established.**

**2. Review/adopt agenda:**

Nicole Allen, Brad Sigouin

**3. Review/adopt minutes from meeting of February 18, 2015 (no March meeting):**

Cathy McCallion, Joanne Lennon

**4. Operational Overview**

*4.1 Chairperson's Report (Kate McCartney/Suzanne Joyal)*

- Legendware update (Suzanne)
  - Met April 14<sup>th</sup> with Legendware; their future plans include the hiring of 4 – 5 people in Ottawa
  - “Early-adopter” pricing appears to be available to GNAG
  - A package will be forwarded to the board with details; intent is to circulate and review prior to the May GNAG board meeting so that we are ready to approve at next meeting
  - Terms and conditions that have been proposed are based, at least partially, on UK legislation; GNAG may seek local counsel to review for more applicable legislation
- General call put out for returning board members to confirm their ability/interest to continue with the GNAG board next year (or not)

*4.2 Executive Director's Report (Mary Tsai)*

- Theatre Update
  - Oliver was a huge success; new this year was a school showing during the day (Mutchmor). It went well and was well received but proved tricky as all cast members and volunteers had to take a day off work and/or school; the roles of Oliver and the Artful Dodger were double cast; the fantastic accompanist (pianist) is now offering GNAG Musical Theatre on Wednesday nights.
- Program Strategy Meeting
  - GNAG team to conduct a mapping exercise/meeting re programming at the end of the month; GNAG board feedback to be included
- Strut Your Stuff and Glamour in the Glebe
  - Strut Your Stuff art pieces will be on display for one week
  - Annual Glamour in the Glebe show is again taking place on Mother's Day weekend
- Risk Management
  - Gaps are being identified and related tasks are being assigned

*4.3 Treasurer's Report (Brad Sigouin)*

- Numbers up to the end of the winter season are pretty much reconciled. Of note:
  - Strong revenue growth in Specialty Camps (23% increase)
  - Good growth in Q4
  - Strong registration numbers indicate that fees are acceptable to users

- Pottery numbers are strong
- Service oriented offerings to be maintained with respect to dance (despite numbers being down in dance)
- Staff are consistently motivated to provide innovative and new programming
- Fundraising money will be applied to the areas that used it in the year it was raised/allocated/spent with a view to demonstrating clearly how much money is left from fundraising in any given year.

#### *4.4 Community Partners Report (Geoff Kellow)*

- No GCA meeting since last report
- General update on Bronson street work: a 15 page report on proposed Bronson changes was reviewed; report included many ideas and suggestions for improving the general experience of Bronson (from 417 to Carling Avenue)
- Brief discussion that there is money left from the fundraising efforts to “bury the wires” a few years ago and there may be opportunities for GNAG to apply

#### *4.5 Any Other Standing Committee Update*

- Lobster Fest (Cathy): Date for this year’s lobster fest has been moved out to June 4<sup>th</sup> in an effort to avoid overlapping with several other neighbourhood activities as has happened in previous years
- Local retailers have been approached for donations to prize baskets
- This event is not intended to be a money maker but rather a good community event

### **5. Adjournment:**

Michel Ouellette, Brad Sigouin