

Glebe Neighbourhood Activities Group (GNAG)
Board Meeting June 19, 2013
7 pm Kate's house

Present:

Mary Tsai-Davies, Kate McCartney, Heather Irwin, John Richardson, Suzanne Joyal, Cathy McCallion, Christy Oliver, , Geoff Kellow, Clare Pearson, Joanne Lennon, Mari Teitelbaum, Michel Ouellette

Regrets:

Brad Sigouin, Darren Cates

1. Quorum established.

2. Review/adopt agenda:

Suzanne Joyal, Cathy McCallion

3. Review/adopt minute from May 15, 2013:

Suzanne Joyal, Clare Pearson

4. Q&A on operational overview & committee updates sent out June 12.

Summary of discussion:

Financials:

- Mary presented numbers on behalf of Brad; discussed numbers to the end of May; fiscal is end of June.
 - Discussed projected June numbers, which will be validated by Brad.
 - Lobster, jewellery, craft show – decisions to be made about how to best reflect these events in our financial statements.
 - HST audit update: may park money for the HST audit outcome.
 - Many items still to be finalized for final numbers.
 - Bonuses to be addressed in the fall of 2013.
- Joanne asked about our HST audit and how the HST reporting by GNAG will be updated. The answer is that numbers in our organization are incredibly complicated in terms of where HST applies and where it doesn't (age related, for example). The methods of applying HST are not always straightforward. Examples of how GNAG will address this in future include dance class pricing broken down by age group (with 15 being the age cut off), budgeting in the need to remit a set percentage of beer sales, donations in cash are HST'able but if someone pays for t-shirts this is not subject to HST. Recommendation for an HST manual is made. Cathy M asked about a system upgrade that would assist in HST organization. Michel enquired about a tax lawyer – the potential for pro bono work in the community. Mary said that as the HST exercise has moved forward, some adjustments have been made (in terms of applying HST).
- 40K parked for HST audit. Vote: unanimously supported.

Committee:

- A committee comprised of people with appropriate expertise will review the HST work (itemized audit results) and other financial issues moving forward.

- This committee will conduct a lessons learned session to determine how we deal with the results of the HST audit and future improvements can be put in place.

Mary Lovelace's position has been posted with a crazy number of resumes submitted. Update to come in September.

5. Review/adopt Motion to Nominate Directors for 2013-2014 Fiscal Year:

- Increase the number of non-voting positions to help with subcommittees and allow for some flexibility. This gives Mary options for help.
- Suzanne is the in-coming chair of GNAG with Christy as her proxy for the September – December time frame while Suzanne is working in France.
- These decisions (wrt to board membership) will be voted in at the September 2013 AGM.

6. Other updates:

Joanne's committee updates:

- Parking at Mutchmor (paving the children's field) is settling down for a year. Things are looking positive in terms of the school board *not* pursuing the plan of paving over part of the playground for parking. All are encouraged to sign the online petition.

Lobsterfest update:

- Huge success – sold out! This year's event ended later and resulted in a big improvement because there was less feeling of being rushed.

Parking upgrade updates:

- Excavation has started. Picnic tables are coming from the City of Ottawa.

7. Adjournment

Mari Teitelbaum, Cathy McCallion