

**Glebe Neighbourhood Activities Group**  
**MMINUTES ANNUAL GENERAL MEETING**

Wednesday September 22, 2010

7:00 PM

**Present:** Kate McCartney, Mari Teitelbaum, Megan Malloy, Katie Faught, Tahera Muffi, Suzanne Joyal, Heather Irwin, Phil Nicolson, Brad Sigouin, Darren Cates, Lynn Barlow, Mary Tsai-Davies, Mary Lovelace, Paul O'Donnell, Clare Davidson-Rogers, Patti McKay, Jane Wilson, Jennie Alliman, Alison O'Connor, Tim Lamonthe, Ian Nicol, Rebecca Wilson, Nancy Galusha, Isabel Metcalfe

**Regrets:** Zita Taylor, Clare Pearson, Matt Bonsall, Christie Oliver, Sheryl Groeneweg

1. **Welcome:** 7:10 p.m.

2. **Review/Adopt Agenda**

**Motion to adopt agenda:** Jennie. **Unanimously approved.**

3. **Review and Adopt Minutes of GNAG Annual General Meeting  
September 23, 2009**

**Motion to adopt previous minutes:** Kate. **Unanimously approved.**

4. **Chairperson's Report – Kate McCartney**

-end of another great year, one of successes and milestones, most notably becoming a million-dollar organization; while not in the business of making money, achievement of that milestone indicates that what GNAG is doing is working ie: GNAG understands and knows how to meet the needs of the community; internally for GNAG it's a testament to the strengths of its' exceptional staff who are extremely dedicated; in achieving this milestone, it's important to recognize the support of the community, individual volunteers and special partners such as the City of Ottawa, the GCA, local businesses and neighbourhood schools.

-past year saw several changes; summer specialty camps were streamlined away from the City and into the purview of GNAG which went off phenomenally well and allowed for growth in camp offerings; a co-operative relationship with St James Tennis Club was developed and allowed for both improvements to the clubhouse and use of that space for the "Be In Band" program as well as specialty summer tennis camps; adjustments were made to key compensation packages for our staff so as to make sure our team is happy and competitively paid; and, refinements were made to our financial and budgeting procedures which will ensure fiscal responsibility and security.

-year also saw continuation with many of the things we've always done; continued to monitor our goals and objectives on an ongoing basis; continued to fundraise for our Community Fund and allocated some of those monies for projects to redevelop and green school yards, assist victims of fire in the neighbourhood and update kitchen facilities in the GCC; and continued to run and participate in many community and special events.

-are looking forward to new program offerings such as Glee in the Glebe, to expanding co-operative initiatives with schools and other partners and to ongoing upgrades to our GCC space; are also looking forward to fresh contributions by new board members; thanks to retiring members for their contributions: Matt, Zita, Karen and Katie; and, thanks to Patti McKay who is retiring as the City's GCC manager.

#### **5. Treasurer's Report – Megan Malloy**

-presentation of the unaudited financial statement dated June 30, 2010, prepared by Paul Forbes; while prepared by Paul, it is a testament to Mary Lovelace and Mary Tsai-Davies; Megan has been meeting with Mary and Mary on a monthly basis to review the organization's status but it is their knowledge, foresight and due diligence that results in the organization being in such a sound financial position.

-revenue surpassed \$1M this year and net profit was \$16,800; not in the business of turning a profit but this figure is an acceptable amount for a not-for-profit to record since it reveals we're reinvesting almost all our monies back into our programming; we've made our 1st payment of \$16K to the City for the taking over of specialty summer camps and the 2<sup>nd</sup> and 3<sup>rd</sup> payments will be \$8K and \$4K respectively; special events generated \$50K which is remarkable since they are run primarily by volunteers rather than paid staff; the Community Fund is sitting at \$37K in investments and an additional \$4K in a chequing account.

-is Megan's last AGM as Treasurer but she'll continue to sit on the Board and feels privileged to be part of such an organization.

**Motion to approve unaudited financial statement dated June 30, 2010:**

Mari. **Seconded:** Ian. **Unanimously approved.**

#### **6. Executive Director's Report – Mary Tsai-Davies**

-set the bar higher, as we do each year, in terms of delivering high quality recreation to the community and enhancing quality of life in the Glebe; sought to improve our content and ensure the highest satisfaction; prior review had revealed a gap in what the community wanted and what was being offered so we plugged into that immediately, cutting some programs and extending others

-a strategy of innovation marked 09-10 as GNAG set and met some new partnership goals; we partnered with Cisco Bluesfest and St James Tennis Club for Be in the Band, with the Glebe BIA for Glebe's Got Flavour and with local businesses and the GCA for Pumpkin Patch; these all increased the organization's visibility, a priority which had been set by the Board

-we ran a large number of community-building and fundraising events; 6 of 12 events were fundraisers and they generated \$50K which will go to support children and youth activities, program enhancements and Community Fund projects

- our image has extended beyond the Glebe and families from outside the neighbourhood are becoming users; saw 18-21% growth and a twofold increase in users which is remarkable since we're a centre without a pool, gym or parking; more than 100 camp programs were run and enrollment was up 37%, likely due in large part to the taking over of specialty camps; childcare enrollment was up 5% but we are space-limited and there is a greater demand

than GNAG can cover; increased programming of course meant increased demand for space; we took advantage of a free program called Focus on Youth which saved us \$5K and provided us with both much-needed space and the talents of 6 youth to help deliver programs

-all of our accomplishments result from the efforts of full and part-time staff, volunteers, community members, community stakeholders and the Board; the volunteer spirit is alive and well in the Glebe and volunteers even come from beyond the neighbourhood

-in terms of our people, Kelly McFaul was on board as the City's program co-ordinator for a portion of the summer but we now have Darryl Dewaard fulfilling that role

-after 32 years with the City and 13 at the GCC, Patti McKay is retiring in December; have appreciated Patti's old school approach that it's all about community development; thank her for supporting GNAG shenanigans and wish her best of luck

-expansion of programming has increased work hours so roles have been re-organized and new positions have been created; Alison O'Connor and Tim Lamonth basically grew up at the GCC; Ali will be overseeing children's and youth programming and will be managing 30+ staff; Tim will be co-ordinating leadership programming and will be helping Ali with children's and youth programming; food co-ordination has dramatically increased to a 40 hour/week role and Stephanie Steward is on board as executive chef

-thanks to Mary, Paul and Clare who make the Executive Director job easy and fun

-a strong and stable organization requires diligent financial tracking; thanks to Megan for providing that and for being such a devoted Board and community member

-on behalf of the staff, thanks to all 2009-10 Board members for being instrumental in GNAG's success and for taking such good care of the staff and the community; thanks also to non-Board members who volunteer their time to sit on standing committees

-looking forward to working with the new Board to achieve our goals

**7. Nomination Committee Report – Kate McCartney**

-Slate attached to these minutes

**Motion to approve 2010-2011 slate of GNAG Board of Directors and volunteers:** Tahera. **Seconded:** Ian. **Unanimously approved.**

**8. Introduction 2010 - 2011 Executive**

**9. Adjournment:** 7:55 p.m.

**Motion to adjourn:** Mari. **Seconded:** Suzanne.