

Glebe Neighbourhood Activities Group (GNAG)
Annual General Meeting
Wednesday September 24, 2014 @ 7 p.m.

Present:

Board members: Mary Tsai, Kate McCartney, Clare Pearson, Joanne Lennon, Suzanne Joyal, Michel Ouellette, Geoff Kellow, Heather Irwin, Ian Nicol, Brad Sigouin

Non-board members: Clare Rogers, Peter Whiteman, Justin Tang, Dan Reid, Janice Henderson, Jason Irvine, Stephanie Stewart, Tim Lamothe, Janet Conley-Paterson, Ali O'Connor, Paul O'Donnell

1. Welcome

2. Review and Adopt Agenda

Clare Pearson, Joanne Lennon

3. Review and Adopt Minutes of GNAG AGM 2013

Clare Pearson, Geoff Kellow

4. Executive Director's Report: Mary Tsai

- Overview of the key successes of the year
- Update on strategic review, made up of a four-pronged approach:
 - 1) People - our biggest asset – important to recognize staff, maintain dedicated staff, offer a competitive working environment, the right work tools, undertake an evaluation of part-time workers
 - 2) Community – sustainable position as a hub in the Glebe with on-going appropriate programming, continued offerings for childcare and growing children (huge increase in summer camps, high numbers in breakfast club, Q4 after school care program, rink), working with Lansdowne wherever possible
 - 3) Programs – working to have programming reflect and address full-day kindergarten (fewer preschool classes, increased opportunities for fitness in local schools, for example), potential for more sports and rec programs, affordability and accessibility
 - 4) Organization – service level agreement in place with the city, accessibility in the building, maximizing the usability of the spaces in the community centre, continued high-level programming, on-going prudent financial practices such as periodic audits and a reserve fund

5. Treasurer's Report: Brad Sigouin

- Brad presented the numbers with the following highlights:
 - Increase made to the Community Development Fund
 - Mary continues to run a tight budget
 - Numbers now reflect a better differentiation of fundraising dollars
 - Money has been added to the restricted fund ("rainy day" fund)
 - Discussion of how fundraising has impacted the financial health of GNAG and how it allows GNAG to maintain low-cost programs and note made that potential for deficit exists without fundraising

- Discussion of salaries
- **Vote** in favour of passing the numbers as presented: all
- Against: none

6. Discussion of the Year Ahead (Chairperson’s Report): Suzanne Joyal

- Discussion of key initiatives from the strategic plan, including the following highlights:
 - AODA (Accessibility for Ontarians with Disabilities Act) – city approached GNAG to say that part of GNAG accessibility work may require closure of the community centre, likely prior to 2017, but no clear idea yet of the potential impact and/or how long any closure might be
 - Discussion of the relationship with Lansdowne and programming opportunities at the Horticulture building and the Aberdeen Pavilion (either summer camps or regular programming – GNAG considering all options including other partners like OSCA, City, etc).
- Operational efficiency
 - Technology shortfall - technology has not increased or been addressed in pace with the growth of GNAG – work needed on the website and online registration and payment system
 - Need the right tools and systems in place; this will eliminate time spent by staff grappling with old tools
- Responding to market changes
 - Need to review competitors, consider and monitor impact of full-day kindergarten, look at programs and services for Lansdowne, maintain and grow clientele with the right marketing strategy, that considers positioning and communication

7. Nomination Committee Report: Kate McCartney

<p>Officers: Co-chair: Suzanne Joyal Co-chair: Kate McCartney Treasurer: Brag Sigouin Secretary: Heather Irwin</p>	<p>Directors: John Richardson Geoff Kellow Nicole Allen Joanne Lennon Clare Pearson Cathy McCallion Christy Oliver Michel Ouellette Ian Nicol</p>
<p>Non-Voting Members: Mary Tsai</p>	

Vote in favour of new board: all in favour

8. Introduction 2014-2015 Executive

9. Adjournment

Ian Nicol, Michel Ouellette