

**Glebe Neighbourhood Activities Group (GNAG)**  
**Annual General Meeting**  
**Wednesday September 25, 2013 @ 7 p.m.**

**Present:**

**Board members:** Mary Tsai-Davies, Kate McCartney, Clare Pearson, Joanne Lennon, Cathy McCallion, John Richardson, Nicole Allen, Michel Ouellette, Geoff Kellow, Christy Oliver, Heather Irwin

**Non-board members:** Jennie Aliman, Clare Rogers, Kailena Van de Nes, Ian Nicol, David Pritchard, Carolyn Best, Alison O'Connor, Tim Lamothe, Mary Lovelace, Paul O'Donnell, Peter Whiteman, Jane Wilson, Christine Mccallister

**1. Welcome**

Kate McCartney welcomes everyone to the September 2013 AGM and adds that the meeting is meant both to take care of business as well as to thank community members.

**2. Review and Adopt Agenda**

Jennie Aliman, Clare Pearson

**3. Review and Adopt Minutes of GNAG AGM 2012**

Clare Pearson, Cathy McCallion

**4. Chairperson's Report: Kate McCartney**

- Kate begins with a thank you to the many volunteers and staff who put their time and effort into GNAG programming and the GCC.
- Kate highlights three initiatives from the past year in particular:
  - i. Evolving partnership with the City of Ottawa*
    - A new service level agreement representing countless hours of development work; new agreement reflects the role of GNAG and will also as a template for other partnerships at community centres across the city
    - It represents a step to solidifying GNAG as a leader in terms of recreation and programming in the community
  - ii. Landscaping and parking changes/improvements*
    - New sidewalk, parking, green spaces, bike facilities, crosswalk
    - They increase safety (parking changes especially – no longer have children walking on a sidewalk behind parked cars)
    - There is more to come in Phase II, including trees, gardens and community art
    - These changes were made with everyone's opinions in mind
    - A special shout-out to Ian Nicol and John Richardson (facility rep on board) and thanks to Dave Lashley and Greg Velis from Lashley & Associates landscape design, Mike Taggart and his team at Taggart construction, Caroline Vannest & Lynn Barlow & Elizabeth Ballard from the GCA, Mike Russet & Mike Giampa from the City of Ottawa, Councillor Cherenshenko.
  - iii. Revamping the HR five-year strategic plan and recognizing the great staff who are responsible for our great results*

- Done to ensure the GNAG staff is recognized with the financial, social and health security they deserve (including health insurance and benefits)
- Speaking of great staff, GNAG expresses a huge thank you to Mary Lovelace for her many years of service; Mary is presented with flowers and HUGE applause.
- Pete Whiteman is introduced as Mary's replacement

#### **5. Treasurer's Report: Mary Tsai-Davies**

- Mary has reviewed the financial statements from accountant Ted Lupinski and notes:
  - It was a very successful year financially
  - An unaudited review dated June 30, 2013 was presented
    - Comparison numbers on p. 3 of the report are now a comparison of three years (used to be two)
  - Vote in favour of passing: all
  - Against: none

#### **6. Executive Director's Report: Mary Tsai Davies**

- Mary congratulates the 2012-2013 GNAG team and board for another great year and highlights the fulfillment of GNAG in delivering great programming to the Glebe and the city. Summer 2012 marked the final summer that the City of Ottawa summer camps were offered and GNAG delivers all programming now.
- 2012 – 2013 overall accomplishments and highlights
  - Three full-time positions added, Program Coordinators Ali, Tim, and Kailena
  - GNAG board introduced a benefits package for full-time staff
  - Mary was awarded the Queen's Diamond Jubilee
  - GNAG staff and youth volunteers participated in the Youth Services Bureau "sleep out" to raise awareness and funds for youth homelessness
  - Landscaping project
  - 40th Anniversary celebration with Glebe Report in June 2013
  - CRA HST audit done
  - Mary Lovelace's retirement
- 2012-2013 program highlights:
  - New service level agreement in place with the City of Ottawa after many, many hours of work. GNAG now the sole provider of recreation programs at the GCC. This has allowed GNAG to increase offerings, and as an example, GNAG camps saw a 43% increase in enrollment in summer 2013 from summer 2012. Breakfast Club and Q4 were also able to expand by 36% (increased enrollment).
- Community partnerships
  - Paul O'Donnell worked hard to create partnerships and negotiate space in neighbourhood buildings/businesses. GNAG now offers programming at St. Matthew's Church, First Ave Public School, Mutchmor Public School, Corpus Christi, Glebe Fitness, Ecclesiastical Church, The Acting School.
  - As youth programming is a priority, partnerships exist with Youth Services Bureau (YSB), Youth Net, RBC Bluesfest, City of Ottawa. GNAG is now an official partner with YSB that

equates to some funding for summer staffing. This past summer YSB subsidized over 650 employment hours; resulted in better kid/instructor ratios and programming in more locations as there was more staff to accommodate more supervised walkovers. A big thanks to Tim Lamothe for this as he secured the grant through relationship building and this enabled GNAG to hire more kids!

- Glebe Leadership, Step-up and CAT Squad programs operate as feeders to GNAG youth volunteers positions and part-time staff. 65% increase in participation in these programs in the 2012-2013 year.
- Looking forward this year to a youth advisory committee and leadership events. On behalf of parents and youth a big thanks is extended to Tim Lamothe for his exemplary work. These initiatives are designed to keep kids interested and be a part of the GCC.
- Dance program grows each year, with this year being no exception. Kailena’s high dance enrollment is the reason the online registration system crashes! This year there is a new fall dance production – The Nutcracker.
- Fundraisers this year
  - Fall Glebe House Tour (thanks to Suzanne McCarthy), Taste in the Glebe (thanks to Tahera Mufti), Craft/Artisan Fair and spring Jewellery show (Clare Rogers), Lobster Kitchen Party (Jim Foster/Cathy McCallion)
  - Thanks to all standing committees and volunteers for their innovation, work and dedication. Proceeds from fundraising events go to the Community Development Fund which is used for community projects, financial assistance and capital improvements.
- Thanks to City of Ottawa Partners
  - Janet Conley-Paterson, Jane Wilson (the face of the GCC!), Tim (building facilities)
- Goodbye and thank you to Mary Lovelace
  - Mary T extends a heartfelt thank you to Mary L upon her retirement. They have worked together throughout their careers. A standing ovation for Mary ensues.
  - Introduction of Peter Whiteman, Mary’s replacement.
- Thanks to incoming and outgoing board members.
- Mary also thanks her staff (Dream Team and A-Team) for all their hard work.

**7. Nomination Committee Report: Kate McCartney**

<p><b>Officers:</b>          Co-Chair: Kate McCartney          Co-Chair: Suzanne Joyal          Treasurer: Brad Sigouin          Secretary: Heather Irwin</p>	<p><b>Directors:</b>          Joanne Lennon          Clare Pearson          Cathy McCallion          Christy Oliver          John Richardson          Geoff Kellow          Michel Ouellette          Nicole Allen</p>
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**Non-Voting Members:**

Mary Tsai

Ian Nicol

Tahera Mufti

Mari Teitelbaum

Sheryl Groeneweg

City of Ottawa Representative: Janet Conley-Paterson

Vote in favour of new board: all in favour

**8. Introduction 2013-2014 Executive**

**9. Adjournment**

Clare Pearson, Geoff Kellow

Additional comment during AGM: Tim Lamothe noted for all that Mary Tsai is at the helm of everything and is a pleasure to work for year after year; Tim expresses that Mary is the greatest leader the community could ever hope for.