

Glebe Neighbourhood Activities Group (GNAG)
Annual General Meeting
Wednesday September 26, 2012 @ 7 p.m.

Present:

Board members: Kate McCartney, Suzanne Joyal, Heather Irwin, Clare Pearson, John Richardson, Cathy MccCallion, Joanne Lennon, Sheryl Groenweg, Geoffrey Kellow, Christy Oliver, Mari Teitelbaum

Non-board members: Clare Rogers, Jennie Aliman, Rosemary Knes, Christine McCann, Brenda Quinlan, Kailena Van de Nes, Mary Lovelace, Tim Lamothe, Alison O'Connor, Carolyn Best, Jane Wilson

City of Ottawa representative: Janet Conley-paterson

- 1. Welcome**
- 2. Review/Adopt Agenda:**
Clare Pearson, Sheryl Groenweg
- 3. Review and Adopt Minutes of GNAG AGM 2011:**
Sheryl Groenweg, Jennie Aliman
- 4. Chairperson's Report: Kate McCartney**

A look back at whether we achieved our and bench marks from last 5-year objectives set in 2007. All goals were met, most surpassed, some achievements to mention in particular:

- **People:** GNAG continues to maintain staff, and in fact increase staff by 85%
 - Growth supported by introduction of benefits, health and safety initiatives, and training.
 - Retention level is high within a competitive industry.
 - Survey results indicate a high level of satisfaction.
- **Programs:** goal was to enrich programming and GNAG offers more than 200 more programs than five years ago and is proud of its partners.
 - We now operate out of several satellite locations in the neighbourhood.
 - Formalizing the Service Level Agreement with the City of Ottawa will transfer ALL programming to GNAG.
 - City will maintain the building and look after rentals.
- **Community:** Hard to measure but the building is packed whenever it's open.
 - We have more than 10 000 participants.
 - GNAG is often quoted in a great neighbours articles.
 - Mary Tsai-Davies will be awarded the Queen's Diamond Jubilee Medal for service to the community.
- **Organization:** GNAG is fiscally sound, with an increased budget, affordable programs,
 - GNAG follows best practices: voluntary audit, setting up emergency fund, updating/maintaining the fund.
 - Complete review of organization re salaries and programming costs.

- Established a community development fund (from proceeds of the House Tour, Taste in the Glebe) that funds a subsidy program as well as community and school projects.

5. Executive Director's Report: Mary Tsai-Davies

Mary elaborated on some of Kate's points. 2011-12 was a very successful year.

- This year is our 40th year of operation.
- We don't compromise essential services but meet goals.
- We received very positive feedback from program surveys and a community survey.
- Of special note, some prior GNAG participants are now staff. There are some families who were here as kids and are now back with their own children.
- Great partnerships with the City of Ottawa, sponsors from the local business community, local schools, other not-for-profit associations.
- With reference to various aspects of the 2007 strategic review:
 - It targeted youth – this was a priority and we now have G-factor talent show, Friday Night Youth (with consistent attendance by 40+ kids), Friday night dances (450 kids at a recent youth dance). Special kudos to Ali and Tim and Kailena and Paul with respect to youth engagement.
 - Promoting the arts: we've have the 2nd annual Strut Your Stuff art show for artists to exhibit their pieces; the community participated in a community art project (hanging above stairwell in community centre); dance program has increased and increased; summer day camps are packed.
 - Organization and Facility: childcare services always appear in surveys (needing more childcare in the neighbourhood) and in response there are many more "gap" programs to address kids who are still in ½ day school; there are more after-school programs; we offer school walk over; Q4 is expanding.
 - Building updates: kitchen reno took place to meet more food programs (upgrade to commercial grade); better snacks and healthy snacks; extra thanks to Chef Carl; sidewalk and green space improvements are coming which will include better and safer parking.
 - Partnerships/Satellite locations: St. Matthew's church, St. James tennis club, all three elementary schools (Corpus Christi, Mutchmor, First Ave PS); relationship with the Youth Services Bureau to promote our youth initiatives; partnerships to offer out-of-town camps (horse camp, farms).
 - Community: many, many community events; initiatives to help families in crisis
 - People (staff and volunteers): staff increased by 85% to meet programming needs; three full-time program portfolios (Tim Lamothe: preschool and youth, Alison O'Connor: children and family, Kailena Van de Nes: dance)
 - This year we introduced HR benefits – thanks expressed to the board for the new package.
 - Volunteers: critical to the success of the organization. Thanks to the 2011-2012 GNAG board.

6. Treasurer's Report: Brad Sigouin

Brad presents the numbers and includes some extra comments:

- A brief mention of increasing revenues: In 2000, revenues were \$277K; in 2012, revenues are expected to be 1.3 million. An increase in revenues = an increase in expenses (put money back in) and this is being done in various ways, such as the kitchen improvements. There is a reserve fund in place should the GCC need to close unexpectedly (it was taken from the surplus).

7. Motion to Amend the Constitution: Suzanne Joyal

The new constitution amends inaccuracies such as references to City of Ottawa departments that no longer exist, adds in the ability for board members to assign a proxy when absent (to meet quorum), extends board term lengths to allow people to become proficient before moving on, introduces a change in the number of board members so that a range is now acceptable, changes the title CFO to financial manager (not an exhaustive list).

- Move to amend the constitution by show of hands: all for, none against.

8. Motion to Elect Board of Directors: Suzanne Joyal

Paul O'Donnell moves to elect the board by show of hands: all for, none against.

9. Adjournment:

Cathy McCallion, John Richardson